Tier 1 application instructions

The Foundation’s Tier 1 program primarily supports capital projects in Alaska. More than 200 requests are received each year. The maximum Tier 1 amount is $25,000; awards average between $13,000-$18,000.

How to Apply for a Tier 1 Grant

Applicants are encouraged to discuss their project idea with Foundation program staff before applying. Once projects are ready for review, grant applications should be submitted online at https://grants.rasmuson.org. A paper application may be used only by organizations that lack reliable internet access. If you are unable to apply online, please call us at (907) 297-2700 or email grants@rasmuson.org.

Checklist

The first section of the online application will require you to provide or update background information about your organization and its overall program work. This section must be completed before proceeding to the project-specific request section. Information needed includes:

- Organization’s name, address, phone, website, as well as contact info for head of the organization, project director, and person submitting the application.
- Mission statement.
- Brief description of services provided, the geographical area served, and beneficiaries of organization’s services.
- A brief history of the organization.
- List of board members and their financial contributions (current fiscal year).
- Financial statements from last fiscal year (profit/loss statement and balance sheet).
- Current year organization budget.

The second section of the online application asks for information about the project for which you are requesting a grant, including:

- Project title and high-level (25 words) description of what funds will purchase or support.
- Planned start and end dates.
- Brief bio (with qualifications) for project director.
- Narrative responses:
  - Briefly describe the proposed project and what this grant will help pay for.
  - Describe how the current situation is causing problems, your project timeline, and the level of urgency.
  - What other sources of funding have you considered for this project?
  - What will this project improve or accomplish for your organization and community?
  - How will you sustain the project (e.g., maintenance, ongoing funding needs, etc.)?
- Itemized project budget.
- List of other funding sources for the project.

Final Reports

Once the project is complete, a final report must be submitted, preferably online through the grantees portal. The report should describe the project’s outcome — what worked, what challenges were encountered, and what the community impact was. Photos are greatly appreciated!